

Lake Township

AGENDA

June 15, 2020

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7:30 P.M.

Due to the COVID-19 crisis and Gov. Whitmer's Executive Orders, the Lake Township Board's regular meeting will be held via telephone conference through GoToMeeting.

<https://global.gotomeeting.com/join/519221661>

Use your microphone and speakers (VoIP) - a headset is recommended.

Or, call in using your telephone.

Dial +1 (571) 317-3122

Access Code: 519-221-661

Audio PIN: Shown after joining the meeting

Meeting ID: 519-221-661

Call to Order

Roll Call

Approval of Meeting Agenda

Approval of May 18, 2020 meeting minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- CAFPA Minutes
- Zoning Administrator's Report
- Building Inspector's Report
- June 8, 2020 email from DTE Community Lighting re. rate increase

Public Comments

Old Business:

- 2020 Roads
 1. Road work
 2. 6A money – general patching/spot brining
 3. Brush spray
- Draft Zoning Ordinance

New Business:

- Noxious Weed Violation
- Preparedness & Response Plan for Reopening Township Office

Payment of Bills

Public Comments

Adjournment

Next Meeting – July 20, 2020 – 7:30 P.M.

**Lake Township, Huron County
Board of Trustees Meeting
4988 W. Kinde Rd., Caseville, MI.
May 18, 2020**

Due to the Governor's Executive Order concerning the Coronavirus, the meeting was held via teleconference. Meeting was called to order at 7:30 P.M. A roll call vote was taken and those in attendance were Valerie McCallum, Dale Hartsell, James Deming, Clay Kelterborn, Nicole Collins. There were two guests.

Agenda was presented with the following additions;

There are two additions to the bills payable for the month

Three EGLE permits for seawall repairs were added to correspondence

A motion was made by Hartsell, seconded by Kelterborn to approve the agenda with additions. All ayes, motion carried.

April Board Minutes were presented with the following clarification - on page two of April minutes, state all specified budget additions were received from the General Fund balance. A motion was made by Hartsell, seconded by Kelterborn to approve the April minutes with corrections. All ayes, motion carried.

Report:

Supervisor – Gypsy Moth spraying notifications were sent to property owners. The contract with the vendor approved in April was signed. Caseville Township and the City of Caseville will not be spraying this year. The rate per acre remained unchanged. Publication notice was sent to the paper and the time of spraying will be broadcast on WLEW. Spraying will occur during the week between May 25th and June 15th, weather permitting. The township roads were checked to determine maintenance needed.

Treasurer – Monthly Report submitted

Clerk – None

Trustees - None

Correspondence

CAFPA Minutes

Zoning Administrators report

Building Inspector Report

EGLE Permit for seawall at 4410 Port Austin Road

Following items were added to agenda;

EGLE Permit for seawall at 5130 Port Austin Road

EGLE Permit for seawall at 5134 Port Austin Road

EGLE Permit for seawall at 5138 Port Austin Road

MPSC Notice of DTE hearing for Detroit lighting system scheduled May 19, 2020

Public Comments – None

Old Business

2020 Road Work

East end of Etzler Road and Grassmere Road both need stone added

Etzler Road between State Park Road and Elkton Road needs stone in some areas

Pine Street needs stone.

A motion was made by Hartsell, seconded by Kelterborn to request bids for the above described road work. All ayes, motion carried.

Correction of March 2020 BOT Minutes –

On page three, the statement “Move \$95 from election Machine Maintenance to publications” was removed as it was a correction to posting and not an addition to the budget.

The phrase “**From the General Fund balance**” was added to the budget adjustments.

Also on Page three, the following statement was corrected as shown;

“Motion by Hartsell, supported by Kelterborn to move \$60,000.00 from ~~extra road millage~~ **Road Fund 2019 current tax collected** to the Gypsy Moth Fund **current tax collection** in the ~~current 2019 – 2020~~ budget. All in favor, motion carried.”

A motion was made by Kelterborn, seconded by Collins to approve the corrections to the March 2020 minutes. All ayes, motion carried.

Draft Zoning Ordinance – As we are awaiting correspondence from our consultant, discussion of the draft zoning ordinance was not discussed at this time. A motion was made by

Hartsell, seconded by Collins to table the Draft Zoning Ordinance until the June meeting. All ayes, motion carried.

New Business –

Lake Road is a section-line road and is in poor condition. A portion off M25 was quiet titled by a property owner, reducing a portion of the right of way for the road in that area from 66 feet to 33 feet. It was suggested that the remaining portion be upgraded and maintained to prevent losing more of the right of way. A motion was made by Kelterborn, seconded by Hartsell to acquire cost estimates to maintain the road. All ayes, motion carried.

Notary – After discussion, it was decided that the township is in need of a notary. Sheri Stanton is willing to go through the process to become the notary for the township. Total costs for the bonding, registration, stamps, etc. for the notary is estimated to be approximately \$100. A motion was made by Hartsell, seconded by Collins to proceed with the process of getting Stanton registered. All ayes, motion carried.

Payment of Bills –

Two additions were made to the monthly bills;

Paul Santhany Lawn Maintenance \$275

John Hancock Pension Participation Fee \$24.38

Total monthly payables with additions - \$7418.75

A motion was made by Hartsell, seconded by Kelterborn to pay the bills as presented with additions. All ayes, motion carried.

Public comments –

Ken Kappa inquired about the filing deadline as a candidate for a township position. It was explained that the deadline as a party candidate had passed on April 21st. It was discussed at the April meeting and was also published in the newspaper, and broadcast on the television and the radio in April prior to the deadline.

McCallum noted with the current Covid-19 restrictions, she in pursuing the use of the Outdoor Center at Sleeper State Park for the June Meeting. She will keep the board posted as to that situation.

Adjournment - A motion was made by Hartsell, seconded by Kelterborn to adjourn. All ayes, motion carried.

Unapproved Board of Trustees Minutes – May 18,2020

Next meeting – June 15, 2020 – 7:30 PM

Respectfully submitted

James Deming, Clerk

LAKE TOWNSHIP MONTHLY PAYABLES

May 22 through June 15, 2020

Num	Name	Memo	Class	Paid Amount
May 22 - Jun 15, 20				
14482	Frontier	Telephone Period 4/20/2020-5/19/2020	GENERAL FUND	83.47
14483	Bloom Sluggett, PC	Teleconference and Consultation for Draft Zoning Ordin...	GENERAL FUND	1,713.60
14483	Bloom Sluggett, PC	Pension Conference	GENERAL FUND	81.60
14500	John Hancock	Employer contribution	GENERAL FUND	2,516.49
14500	John Hancock	Employee contribution	GENERAL FUND	2,516.49
14501	State of Michigan	38-2052346	GENERAL FUND	548.77
14502	EFTPS	38-2052346	GENERAL FUND	784.00
14502	EFTPS	38-2052346	GENERAL FUND	179.66
14502	EFTPS	38-2052346	GENERAL FUND	179.66
14502	EFTPS	38-2052346	GENERAL FUND	62.47
14502	EFTPS	38-2052346	GENERAL FUND	62.47
14503	Accident Fund Company	Policy #WCV 0147021 32 01	GENERAL FUND	886.00
14504	A-Johnson Portable Toilets	Portable rental for May 2020	GENERAL FUND	80.00
14505	Bloom Sluggett, PC	Professional services 5/6 - 5/18/2020	GENERAL FUND	714.00
14506	Clemco Printing	Gypsy Moth Notification	GENERAL FUND	342.68
14507	DTE Energy	Service period Apr 28 - May 27, 2020	GENERAL FUND	159.07
14508	Eterra Environmental	Compactor Service May 28, 2020 & 5% fuel surcharge	GENERAL FUND	627.90
14508	Eterra Environmental	Dumpster service 6/1-6/30, 2020 & 5% fuel surcharge	GENERAL FUND	187.43
14509	MTA	MTA Annual Dues	GENERAL FUND	1,767.37
14510	Printing Systems, Inc.	Ballot envelopes	GENERAL FUND	206.25
14511	Paul Santhany	Lawn 5/23, 5/30, 6/6/2020	GENERAL FUND	255.00
14512	Shay Water Co	Cooler rent	GENERAL FUND	11.00
14513	Thumb Office Supply	Labels (1 box)	GENERAL FUND	29.25
14514	View Newspaper Group	Variance Appeal, Parks	GENERAL FUND	126.04
14514	View Newspaper Group	Gypsy Moth Notification	GENERAL FUND	62.48
14514	View Newspaper Group	May Board mtg synopsis	GENERAL FUND	80.64
14515	Maryanne Williams	Post Office/Bad Axe	GENERAL FUND	37.00
14515	Maryanne Williams	Stamps	GENERAL FUND	14.00
May 22 - Jun 15, 20				14,314.79

TREASURER REPORT JUNE 15, 2020

Independent Bank

General Checking		\$18,439.91
Receipts for March / April		
12220 TRANSFER STATION	527.00	
12221 LAND USE	25.00	
12222 LAKE TWP GEN SAVINGS	5,000.00	
12223 LAKE TWP ROADS SAVINGS	500.00	
12224 HUME TOWNSHIP	136.73	
12226 TRANSFER STATION	1,206.00	
12228 LOCAL COMMUNITY STABLEIZATION	129.84	
12229 MICHIGAN PARTICIPATING PLAN	445.28	
12230 LAND USE	425.00	
12231 BUILDING PERMITS	160.00	
12232 TRANSFER STATION	930.00	<u>9,484.85</u>
Less Disbursement		
#12227 Capital Improvement Transfer		-5,000.00
Monthly Payout		-16,487.59
Balance on Hand		\$6,437.17
 General Savings		 \$156,569.60
Less Disbursement		
#12222 General Checking Transfer Capital Improvement		-5,000.00
Balance on Hand		\$151,569.60
 Savings Roads		 \$77,665.15
# 12227 Local Community Stabilization	<u>3,079.67</u>	<u>3,079.67</u>
Less Disbursement		
# 12223 general Checking Tree Removal		-500.00
Balance on Hand		\$80,244.82
 Savings Gypsy Moth		 \$60,000.00
Less Disbursement	<u>0.00</u>	<u>0.00</u>
Balance on Hand		0.00
		\$60,000.00
 Property Tax		 \$2,228.25
Balance on Hand		\$2,228.25
 TOTAL		 \$240,479.84

Team One Credit Union

Maturity Date

Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071	0.30%		35,589.19
06-11 Month Certificate - 1001	1.05%	08.14.20	122,118.34
TOTAL			\$157,712.53

Frankenmuth Credit Union

000: Regular Savings			5.00
300: 6 Month Certificate Lake Roads 1	0.85%	04.04.21	107,421.91
304: 6 Month Certificate	0.65%	11.04.20	106,888.17
TOTAL			\$214,315.08

Northstar Bank

Business Money Market Gypsy Moth			1,000.00
6 Month Certificate	0.90%	10.07.20	85,976.08
6 Month Certificate	1.55%	06.20.20	103,916.82
6 Month Certificate Lake Roads 2	1.55%	06.20.20	104,013.45
TOTAL			\$294,906.35

CHECKS IN TRANSIT

14339 Huron County Clerk	11.70
14448 Maryanne Williams	513.87
14457 A Johnson Portable	80.00
14476 Maryanne Williams	225.34
14477 EFTPS	1,079.00
14478 State of Michigan	503.11
14480 Paul Santhany	275.00