

**Lake Township, Huron County**  
**Board of Trustees Meeting**  
**January 16, 2023**

Meeting was held at the  
Lake Township Hall  
4988 W. Kinde Road, Caseville, MI

**Call to Order @ 6:30 P.M.**

**Present** – Valerie McCallum, Clay Kelterborn, Jim Deming, Nicole Collins, Dale Hartsell

**Approval of agenda** – Motion by Collins, supported by Hartsell, to approve agenda with addition of hall cleaning proposal. All in favor, motion carried.

**Approval of December 19, 2022 Minutes** – Motion by Hartsell, supported by Collins, to approve minutes. All in favor, motion carried.

**Reports**

**Supervisor** – Dan Armbruster from Elkton Ambulance Service notified the Board there would be an increase in the fee to the township in the upcoming fiscal year.

Attorney is pursuing township hall property consolidation. Further details will be forthcoming.

Citizen’s Planner grant money application deadline is February 2, 2023. Supervisor will submit.

**Treasurer** – None

**Clerk** – None

**Trustees** – None

**Correspondence**

**CAFPA Minutes** – December 21, 2022 minutes submitted.

**Zoning Administrator report**– Submitted

**Building Inspector** – Submitted

**Planning Commission Minutes** – Minutes for December 14, 2022 submitted

**Petitions/Public Comments** – None

**Old Business**

**Planned unit Development** – Planning Commission recommended Final Approval of the PUD as long as all missing documentation required for site plan submittal was submitted to the Township Board. ***Motion of Conditional Final Approval of the Alicia Tatham/Mark Anderson Planned Unit Development (PUD) Application*** was offered by Hartsell, supported by Collins. All in favor, motion carried.

**Master Plan-** Due to the volume and complexity of the proposed Master Plan, a motion was offered by Collins, supported by Hartsell, to table the Master Plan review until the February 2023 BOT meeting. All in favor, motion carried.

**Township Hall** – A motion was offered by McCallum, supported by Hartsell, to table Township Hall discussion until property status is resolved. All in favor, motion carried.

### **New Business**

**2023 Road Brining Contract** – A proposal was received from Wilkinson Corporation for road brining at a cost of \$9500. A credit from 2022 of \$4250 will be applied, leaving a balance due of \$5250 for 2023. After review, a motion was offered by Hartsell, supported by Kelterborn, to approve the contract. All in favor, motion carried

**Insurance Renewal** – Because a quote was not yet available from the insurance company, a motion was offered by Hartsell, supported by Kelterborn to table discussion until the February BOT meeting. All in favor, motion carried.

**3<sup>rd</sup> Quarter Budget Review** – Upon review, it was noted that the contracted services for the transfer station would need additional funding to cover the tree removal. A motion was offered by Hartsell, supported by Kelterborn, to approve the budget review with the following amendment;

Add \$6500 to Line 101-526-801.000, Contracted Services, from the General Fund

All in favor, motion carried.

**Transfer Station** – The Board has been notified by Lee King will be resigning effective May 1, 2023. Schedule for the summer was discussed with the possibility of eliminating Saturdays. After discussing the position, a motion was offered by McCallum, supported by Deming, to advertise for the position in the View for the month of February. All in favor, motion carried.

**Hall Cleaning** – A proposal was read from the current cleaning contractor to raise the rate from \$50 per month to \$60 per month. A motion was offered by Hartsell, supported by Kelterborn, to approve the increase. All in favor, motion carried.

**Payment of Bills** – After review, a motion was offered by Hartsell, supported by Kelterborn, to pay the bills as presented. All in favor, motion carried.

### **Public Comments – None**

**Adjournment** – Motion offered by Collins, supported by Kelterborn to adjourn. All in favor, motion carried.

**Meeting adjourned at 7:21 P.M.**

Respectfully Submitted

Jim Deming