

Lake Township

AGENDA

March 18, 2024

REGULAR MEETING & PUBLIC HEARING ON 2024-25 FY BUDGET 6:30 P.M.

Social Distancing and Masks Encouraged

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/275830397>

You can also dial in using your phone.

United States: +1 (872) 240-3311

Access Code: 275-830-397

Roll Call

Approval of Meeting Agenda

Approval of February 19, 2024 meeting minutes

Open public hearing on 2024-25 FY Proposed budget

Close public hearing on 2024-25 FY Proposed budget

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- CAFPA Minutes
- Zoning Administrator's Report
- Building Inspector's Report
- Planning Commission Minutes
- CAFPA Annual Reports
- Road Commission Annual Meeting for Township Officials
- Letter from Lake Side Lawn Service re. 2024 Lawn Care
- Notice from DTE re. March 19 MPSC Hearing

Petitions/ Public Comments

Old Business:

- 4th Quarter Budget Review

New Business:

- 2024-25 Budget & General Appropriations Act
- Annual Resolutions
 - Millage Levies – Township & CAFPA
 - Tax Collection Administration Fee
 - Banking
 - Meeting Schedules – Township Board
 - Township Attorney

Payment of bills

Public Comments

Adjournment

Next Meeting – April 15, 2024 – 7:30 P.M

Lake Township
February 19, 2024
Board of Trustees Regular Meeting
Held at Lake Township Hall
4988 W. Kinde Road, Caseville, MI 48725

Call to Order 6:30P.M.

Present – Valerie McCallum, Jim Deming, Clay Kelterborn, Nicole Collins, Dale Hartsell

Absent - None

Agenda – A motion was offered by Hartsell, supported by Collins, to approve agenda with addition of 2024-25 Ambulance Contract to New Business. All in favor, motion carried.

January 15, 2024 Board of Trustees Regular Meeting Minutes – Motion by Kelterborn, supported by McCallum, to approve the minutes as presented. All in favor, motion carried.

Reports – Supervisor – None at this time

Treasurer – As submitted.

Clerk – Public Accuracy Testing to be conducted February 20, 2024. Early voting going slowly.

Trustees – None

Correspondence –

CAFPA Minutes January 17, 2024 Minutes and Treasurer's report received

Zoning Administrator's report – Submitted

Building Inspector's Report – Submitted

Huron County Road Commission Letter re. annual meeting - individual meeting is preferred

Petitions/Public Comments – None

Old Business:

Township Hall – Supervisor explained the next step would be to seek architectural rates to begin planning of the hall on the site acquired. After a brief discussion, a motion was offered by Deming, supported by Collins to authorize the supervisor to seek rates from architects for the BOT review.

New Business –

2024-25 Road Work – The Griggs, Dufty, Conkey Roads resurfacing work was previously approved by the BOT for 2024. The following estimates for typical recurring roadwork were presented to the board;

Crack Sealing	\$5,000
Brush Spray w/match	\$983
Transfer Station Spray	\$1,000
Short notice brine	\$2,000
General patching	\$10,000

After discussion, a motion was offered by Hartsell, supported by Collins, to approve funding for these costs.

Mary Road off Van Road was approved to become a township public road in the 1980s. It has been maintained as such. The road meanders within the right of way causing congestion on the east end of the road. The costs of correcting this is approximately \$10,120. It was suggested the board members visit the site prior to making any decision about the road.

Local Control Resolution – The board discussed the current statewide ballot initiative to return zoning control for renewable energy projects to local entities. After discussion, Resolution 2024-3 was offered by Hartsell, supported by Kelterborn to support the ballot initiative. The BOT unanimously adopted the resolution by roll call vote.

Budget Amendments – After reviewing the budget, the following amendments were recommended;

Add \$250	Elections Supplies from the General Fund
Add \$500	Elections Machine Maintenance from the General Fund
Add \$750	Office Insurance and Bonds from the General Fund
Add \$1,000	Deputy Clerk Wages and Salary from the General Fund

A motion was offered by Hartsell, supported by Collins, to approve the above budget amendments. All in favor, motion carried.

2024-25 Budget Planning – Combine Township Hall, Telephone and Internet service, into one line item titled Online Service in future budgets.

Capital Improvement for the Township Hall was discussed. It was suggested additional \$10,000 be allocated. It was suggested a Line item be added for construction. Budgeting for a different copy machine was suggested.

Wages are typically raised by the rate of inflation. Due to the additional cost of administering the changes to election law, it was suggested additional funds be allocated to the deputy clerk wages in the future.

Ambulance Contract – The cost of ambulance service remained the same as last year at \$5256. A motion was offered by Collins, supported by Hartsell, to approve the ambulance contract. All in favor, motion carried.

Unapproved Minutes, Board of Trustees February 19, 2024

Payment of Bills – A motion was offered Collins, supported by Kelterborn, to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 8:15 P.M.

Respectfully submitted

Jim Deming

TREASURER REPORT MARCH 18, 2024

Independent Bank

General Checking

\$13,071.36

Receipts for February

12984 TRANSFER STATION	548.00	
12985 BUILDING PERMITS	75.00	
12988 ZONING	100.00	
12989 TRANSFER STATION	510.00	
12990 COMCAST franchise fee	3,909.22	
12991 STATE OF MI dnr/ pilt property tax pymt	17,979.23	
12993 GENERAL SAVINGS transfer monthly bills	24,000.00	
12996 TRANSFER STATION	44.00	
12998 BUILDING PERMITS	522.00	
12999 TRANSFER STATION	465.00	
13000 ZONING	75.00	
13001 BUILDING PERMITS	75.00	
13005 STATE OF MI revenue sharing	11,711.00	<u>60,013.45</u>

Less Disbursement

Monthly Payout -43,346.37

Checks in Transit -7,422.05

Balance on Hand \$22,316.39

General Savings

\$94,958.70

12986 / 12994 2023 Property Tax 38,240.29

13002 Local Community Stabilization reimbursement 19.16

Less Disbursement

12976 Transfer to General Checking to cover Monthly Bills -\$24,000.00

Balance on Hand \$109,218.15

Savings Roads

\$319,361.91

12987 / 12995 2023 Property Tax 80,108.63

Balance on Hand \$399,470.54

Savings Gypsy Moth

\$6,648.92

Balance on Hand \$6,648.92

Property Tax

\$257,432.73

Tax Collected 1,241,366.03

Less Disbursement

Overpayments / NSF / Refunds -\$4,686.11

Huron County Treasurer -\$92,269.79

General Savings -\$38,240.29

Roads Savings -\$80,108.63

CAFPA -\$9,210.48

Huron ISD -\$156,879.36

Caseville School District -\$1,052.89

Laker School District -\$521,191.52

North Huron School District -\$27,052.89

Checks in Transit -20,999.53

Balance on Hand \$547,107.27

TOTAL \$1,084,761.27

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,526.56
06-11 Month Certificate - 1001	3.445%	02.22.24	125,807.63
TOTAL			\$163,339.19
Frankenmuth Credit Union			
000: Regular Savings			5.00
304: 6 Month Certificate	1.39%	05.04.24	109,094.35
TOTAL			\$109,099.35
Northstar Bank			
Business Money Market General			1,000.00
PF100 0001 3 Month Certificate	4.55%	06.10.24	89,513.94
0002: 6 Month Certificate	4.55%	05.27.24	108,557.76
TOTAL			\$199,071.70
Bay Port State Bank			
CD : Road Fund	3.08%	08.26.24	101,966.54
CD : General Fund	3.08%	08.26.24	101,966.54
TOTAL			\$203,933.08

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
03/05/2024	GEN	16243	132	DTE ENERGY	HALL ELECTRICITY 1/26 - 2/26/2024	140.61
03/06/2024	GEN	16244	199	HURON COUNTY DRAIN COMMISSION	2023 DRAIN AT LARGE	1,822.60
03/14/2024	GEN	16245	010	A-JOHNSON PORTABLE TOILETS	FEB 2024 RENT	90.00
03/14/2024	GEN	16245	005	AGRI-VALLEY SERVICES	YEARLY UPDATE PANDA ANTIVIRUS	243.00
03/14/2024	GEN	16247	034	BLOOM SLUGGETT, PC	STR REFERENDUM	4,728.50
03/14/2024	GEN	16248	067	CASS CITY PROPANE	2/20/2024 DELIVERY TS	147.77
03/14/2024	GEN	16249	068	CATHRYN M. SNIDER	ELECTION DAY	112.00
03/14/2024	GEN	16250	117	DETROIT EDISON - STREET LIGHTING	FEB 2024 STREET LIGHTING	66.45
03/14/2024	GEN	16251	141	ELAN FINANCIAL SERVICES	ELECTION, OFFICE, ADT	344.39
03/14/2024	GEN	16252	149	EMTERRA ENVIRONMENTAL	DUMPSTER CALLOUT, 2/26/2024	684.71
03/14/2024	GEN	16253	499	ESCH LANDSCAPING	SNOW REMOVAL HALL & TS	161.00
03/14/2024	GEN	16254	208	HURON COUNTY TREASURER	2025 FETCH SUBSCRIPTION	150.00
03/14/2024	GEN	16255	229	JACQUELINE GEILHART	EV, ELECTION DAY PAY	368.00
03/14/2024	GEN	16256	230	JAMES DEMING	MILEAGE CLERK, ELECTIONS	70.00
03/14/2024	GEN	16257	282	LOUIS J. COLLETTA	MONTHLY WEBSITE + DOMAIN INCREASE	144.00
03/14/2024	GEN	16258	521	MADISON HELMUTH	EV WAGES	128.00
03/14/2024	GEN	16259	293	MARYANNE WILLIAMS	TAX MAILINGS, PO TRIPS, OFFICE & ELECTI	290.25
03/14/2024	GEN	16260	315	MICHIGAN ASSOCIATION OF PLANNING	HOFFMAN, MCCALLUM TUITION	170.00
03/14/2024	GEN	16261	360	PATRICK PIGOTT	ELECTION DAY	248.00
03/14/2024	GEN	16262	407	SANDRA POBANZ	MAR 24 HALL CLEANING	60.00
03/14/2024	GEN	16263	414	SHAY WATER CO	MAR 2024 COOLER RENT	11.00
03/14/2024	GEN	16264	451	THUMB OFFICE SUPPLY	TREASURER CHECKS, OFFICE SUPPLIES	151.92
03/14/2024	GEN	16265	523	TOM ASHTON	RECOIL FOR COMPACTOR MOTOR	29.67
03/14/2024	GEN	16266	503	VC3 INC	REMOTE BACKUP (IT RIGHT)	569.76
03/14/2024	GEN	16267	472	VIEW NEWSPAPER GROUP	BOR, BUDGET NOTICE	446.65

GEN TOTALS:

Total of 25 Checks:

Less 0 Void Checks:

Total of 25 Disbursements:

11,378.23

0.00

11,378.28