

Lake Township

March 18, 2024

Board of Trustees Regular Meeting and Public Hearing on 2024-25 FY Budget

Held at Lake Township Hall

4988 W. Kinde Road, Caseville, MI 48725

Call to Order 6:30P.M.

Present – Valerie McCallum, Jim Deming, Clay Kelterborn, Nicole Collins, Dale Hartsell

Absent - None

Agenda – A motion was offered by Hartsell, supported by Kelterborn, to approve the agenda with the addition of Planning Commission/BOT Joint meeting discussion to New Business

February 19, 2024 Board of Trustees Regular Meeting Minutes – Motion by Hartsell, supported by Kelterborn, to approve the minutes as presented. All in favor, motion carried.

Public Hearing for 2024-25 Fiscal Year Budget - A public hearing was opened to discuss the budget for the upcoming 2024-25 Fiscal Year. After adjustments by the board to the proposed budget presented by the supervisor, public comment was sought. a motion was made by Collins, supported by Hartsell, to close the Public Hearing. All in favor, motion carried.

Reports – Supervisor – Board of review is completed.

Treasurer – As submitted.

Clerk – February Primary Election has been certified; Election costs of approximately \$4,400 to be submitted for reimbursement; Candidate filing petitions for the August primary election must be submitted no later than April 23, 2024, 4:00 PM

Trustees – None

Correspondence –

CAFPA Minutes February 21, 2024 Minutes and Treasurer's report received

CAFPA 2024-2025 Budget received

Zoning Administrator's report – Submitted

Building Inspector's Report – Submitted

Huron County Road Commission Letter Annual Meeting – April 16, 2024 @ 10:00 AM

Letter from Lake Side Lawn Service re. lawn service at hall; The price of lawn service will remain the same as last year. A motion was offered by Deming, supported by Hartsell, to continue service.

Notice from DTE re. March MPSC Hearing

Petitions/Public Comments – None

Old Business:

4th Quarter Budget Review for 2023-24 Fiscal Year – After reviewing the budget, the following amendments were recommended;

Service and Maintenance Contracts (Office)	Add \$100 from General Fund
Social Security/Medicare (Clerk)	Add \$100 from General Fund
Salaries/Wages (Board of Review)	Add \$100 from General Fund
Social Security/Medicare (Board of Review)	Add \$50 from General Fund
Social Security/Medicare (Assessor)	Add \$1 from General Fund
Salaries/ Wages (Elections)	Add \$1010 from General Fund
Supplies (Elections)	Add \$150 from General Fund
Machine Maintenance (Elections)	Add \$200 from General Fund
Attorney/Corporate Counsel	Add \$5,000 from General Fund
Pension Contribution (Employee Benefits)	Add \$210 from General Fund

A motion was offered by Hartsell, supported by Collins, to approve these amendments to the 2023-24 budget. All in favor, motion carried.

Tree Removal- Trees on Township property posed a risk to neighboring properties due to deteriorated condition. Kappen Tree Service estimated the cost for removal to be \$800. After discussion, a motion was offered by Hartsell, supported by Kelterborn, to have the trees removed. All in favor, motion carried.

New Business –

Planning Commission/ Board of Trustees Meeting – By request of the Planning commission, a motion to hold a Joint Meeting between the Planning Commission and the Board of Trustees on April 15th at 6:30 PM was offered by Kelterborn and supported by Hartsell. All in favor, motion carried.

2024-25 Budget & General Appropriations Act – After the Board reviewed the proposed budget and setting wages for the upcoming Fiscal Year, Resolution 2024-4, 2024-2025 General Appropriations Act was offered by Hartsell, supported by Collins for adoption. After a roll call vote, the Act was adopted unanimously.

Annual Resolutions - The following resolutions were reviewed by the Board and offered for adoption;

Resolution 2024-5 Lake Township Millage Levy – Offered by Kelterborn, supported by Collins. Adopted by unanimous roll call vote

Resolution 2024-6 Tax Collection Administration Fee - Offered by Kelterborn, supported by Hartsell. Adopted by unanimous roll call vote

Resolution 2024-7 Township Depository - Offered by Hartsell, supported by Kelterborn. Adopted by unanimous roll call vote.

Resolution 2024-8 Township Board 2024-2025 Meeting Schedule - Offered by Kelterborn, supported by Hartsell. Adopted by unanimous roll call vote.

Resolution 2024-9 Township Attorney - Offered by Collins, supported by Hartsell. Adopted by unanimous roll call vote

Planning Commission Meeting Schedule – The Planning Commission changed their meeting schedule as follows;

Meeting every other month (Odd numbered months only i.e. January, March, etc)

Meeting held 2nd Wednesday at 6:00 PM at the Township Hall

A motion was offered by Kelterborn, supported by Hartsell to approve the schedule change. All in favor, motion carried.

Payment of Bills – A motion was offered Hartsell, supported by Kelterborn, to pay the bills as presented. All in favor, motion carried.

Public Comments – None

Adjournment – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 7:25 P.M.

Respectfully submitted

Jim Deming