

# Lake Township

## AGENDA

September 18, 2025

### REGULAR MEETING

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/442810261>

**You can also dial in using your phone.**

Access Code: 442-810-261

United States: [+1 \(224\) 501-3412](tel:+12245013412)

Roll Call

Approval of Meeting Agenda

Approval of August 14, 2025 Minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

### Correspondence

- **CAFPA Minutes – August**
- **Building/Zoning Administrator's Report – August**
- **Building Permit Report – August**
- **Huron County Road work invoice**
- **Email dated 09/11/2025 from R. Siver**
- **2024-25 Audit**
- Letter dated 08/11/2025 from Comcast
- Thumb Region MMPC September Agenda & July Minutes

### Petitions/ **Public Comments**

### Old Business:

- *Possible closed/executive session of the Lake Township Board, pursuant to Sections 8(1)(e) and (h) of the Open Meetings Act, MCL 15.268(1)(e) and (h), to consult with the Township's attorney regarding settlement strategy in connection with pending litigation matter of Filauro v. Lake Township (Huron County Circuit Court, Case No. 25-106017-AA), and to discuss a privileged and confidential legal opinion from the Township's attorney dated September 15, 2025.*
- Filauro Claim of Appeal
- MCI Citations

### New Business

- 2024-25 Audit

### Payment of bills

### **Public Comments**

### Adjournment

**Lake Township**  
**August 14, 2025**  
**Regular Meeting of the Board of Trustees**  
**Held at Lake Township Hall**  
**4988 W. Kinde Road, Caseville, MI 48725**

**Board of Trustees Meeting Called to Order at 4:02 P.M.**

**Present** – Valerie McCallum, Lisa Clinton, Nicole Collins, Kenny Kapa

**Absent** – Dale Hartsell

Approximately 15 in-person guests and 14 virtual guests present.

**Agenda** – A motion was offered by Collins, supported by Kapa, to approve the agenda as prepared. All in favor, motion carried.

**July 17, 2025 Board of Trustee Regular Meeting Minutes** — A motion was offered by Collins, supported by Kapa, to approve the minutes as presented. All in favor, motion carried.

**Reports –**

**Supervisor** – lawsuit with MDK Enterprises, LLC is still pending; a claim of appeal was received on the Zoning Board of Appeals' (ZBA) decision on Filauro's deck and it is being handled by the attorney; the Zoning Administrator has been busy with zoning issues; the trade inspectors that the Board approved last month is being worked on; the Bureau of Construction Codes was contacted and there is a process the township has to go through.

**Clerk** – None

**Treasurer** – None

**Trustees** – Trustee Kapa reminded of the potluck picnic on August 24, 2025 at Oak Beach County Park, Pavilion #3 from 1:00 to 4:00.

**Correspondence** – Reviewed.

**Petitions/Public Comments** – question on trade employees; what is the plan for the new land purchased on M-25; why Township did not provide picnic items; assessment administration questions.

**Old Business –**

**Road Work** – four (4) drain covers on Gagetown Road need to be replaced at \$52.95 each. The Road Supervisor advised those drains affect the road in its entirety so the Township will do a cost-share with Caseville Township. A Motion was offered by Collins, supported by Kapa, to approve the replacement of the drain covers on Gagetown Road. All in favor, motion carried.

**Earned Sick Time Act (ESTA)** –A Motion was offered by Collins, supported by Kapa, to approve the Earned Sick Time Act (ETSA) Policy. All in favor, motion carried.

**Resolution 2015-12 (Secretarial Benefits) – no change.**

**Construction Board of Appeals Appointment** – A Motion was offered by Collins, supported by Kapa, to approve the appointment of Payton Kinney to the Construction Board of Appeals. All in favor, motion carried.

**New Business –**

**PA116 Enrollments – TL Bushey, Sections 25 & 36 –**

The following resolutions were offered for adoption:

**Resolution 2025-12 Resolution For Approval Of PA 116 Enrollment** – offered by Collins, supported by Kapa. Adopted by unanimous roll call vote.

**Resolution 2025-13 Resolution For Approval Of PA 116 Enrollment** – offered by Collins, supported by Kapa. Adopted by unanimous roll call vote.

**L-4029 & Resolution –**

**Resolution For 2025 Millage Levy** – offered by Collins, supported by Kapa. Adopted by unanimous roll call vote.

**Municipal Civil Infraction (MCI) Citations** – under the Zoning Ordinance, violations can be either a municipal civil infraction or a misdemeanor; municipal civil infractions save time and attorney fees because they can be handled in-house whereas misdemeanors require going to court. A Motion was offered by Collins, supported by Clinton, to utilize the Huron County Sheriff's Department to issue municipal civil citations at a cost between \$70 and \$80 per citation for the Zoning Administrator. Three (3) in favor, one (1) nay, motion carried.

**Thumb Region Materials Mgmt Survey** – the State is going to require more recycling and the survey is to determine how Lake Township feels about recycling; McCallum presented the survey questions to the attendees and completed the survey based on interaction from the attendees.

**Payment of Bills** – A motion was offered by Collins, supported by Kapa, to pay monthly bills as presented. All in favor, motion carried.

**Public Comments** – need to put information on the website.

**Adjournment** – A motion was offered by Collins, supported by Kapa, to adjourn. All in favor, motion carried.

Meeting was adjourned at 5:33 P.M.

Respectfully submitted

Lisa Clinton

# TREASURER REPORT AUGUST 14, 2025

## Independent Bank

### General Checking

\$25,109.01

Receipts for July

	280.63	
13288 TRANSFER STATION	732.00	
13289 TRANSFER STATION	2,739.00	
13290 CASEVILLE TWP training reimbursement	28.06	
13299 BOAT HOIST REGISTRATION	30.00	
13300 TRANSFER STATION	507.00	
13301 BUILDING PERMITS	175.00	
13302 CHANDLER TWP lighting reimbursement	239.57	
13303 CITY OF HARBOR BEACH training reimburse	252.57	
13304 VILLAGE OF FORESTVILLE training reimbur	168.38	
13305 CITY OF BAD AXE training reimbursement	589.33	
13306 GENERAL SAVINGS transfer monthly bills	15,000.00	
13307 SHERMAN TWP training reimbursement	168.38	
13310 TRANSFER STATION	698.00	
13312 ZONING	75.00	
13313 TRANSFER STATION	946.00	
13314 ZONING	275.00	
13315 BUILDING PERMITS	867.00	
13284 STATE OF MICHIGAN (QHERPP)	0.04	<u>23,770.96</u>
Less Disbursement		
Monthly Payout		-32,358.18
Checks in Transit		<u>-4,274.56</u>
Balance on Hand		\$12,247.23
<b>General Savings</b>		\$58,946.36
#13308 / 13286 Delinquent Property Tax	10.77	
#13311 Property Tax	5,939.46	
Less		
#13306 transfer monthly bills		-15,000.00
Balance on Hand		\$49,896.59
<b>Savings Roads</b>		\$109,871.76
#13309 / 13287 Delinquent Property Tax	21.42	
Balance on Hand		\$109,893.18
<b>Savings Gypsy Moth</b>		\$6,658.90
Balance on Hand		\$6,658.90
<b>Property Tax</b>		\$3,041.32
Tax Collected	228,098.12	
Less Disbursement		
General Savings		-5,950.23
Roads Savings		-21.42
Huron County Treasurer		-127,924.89
Checks in Transit		-3.52
Balance on Hand		\$97,239.38
<b>TOTAL</b>		\$275,935.28

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,948.97
06-11 Month Certificate - 1001	2.96%	08.22.25	133,201.41
TOTAL			\$171,155.38
<b>Frankenmuth Credit Union</b>			
000: Regular Savings			5.00
304: 6 Month Certificate	3.60%	12.04.25	111,615.13
TOTAL			\$111,620.13
<b>Northstar Bank</b>			
Business Money Market General			1,000.00
PF100 0001	4.05%	12.07.25	95,585.80
PF CD 0002	3.95%	11.23.25	115,805.91
TOTAL			\$212,391.71
<b>Bay Port State Bank</b>			
CD : Road Fund	3.08%	08.19.25	105,083.31
CD : General Fund	3.08%	08.19.25	105,083.31
TOTAL			\$210,166.62
<b>Thumb Bank &amp; Trust</b>			
CD : Roads One Fund	4.06%	12.03.25	100,000.00
CD : Roads Two Fund	4.06%	12.03.25	100,000.00
TOTAL			\$200,000.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
08/19/2025	GEN	16950	076	CITY OF CASEVILLE	MUNICIPAL CIVIL INTERACTION CITATION FOR	94.40
08/19/2025	GEN	16951	501	LAKE SIDE LAWN SERVICE	LAWN MOWING - 07/02, 07/08, 07/21/2025	135.00
09/08/2025	GEN	16952	149	ENTERRA ENVIRONMENTAL	TRASH PICKUP - AUGUST 2025	718.94
09/16/2025	GEN	16967	132	DTE ENERGY	HALL ELECTRICITY 07/29/2025-08/26/2025	71.45
09/16/2025	GEN	16968	010	A-JOHNSON PORTABLE TOILETS	PORT-A-JOHN AUGUST RENTAL TRANSFER STAT	100.00
09/16/2025	GEN	16969	005	AGRI-VALLEY SERVICES	WORK ORDER #209647 - BACK 1 YR RENEWAL	239.99
09/16/2025	GEN	16970	031	BERTHAUME & COMPANY	2025 ANNUAL AUDIT & FILINGS	6,500.00
09/16/2025	GEN	16971	034	BLOOM SLUGGETT, PC	FILAURO, SICK LEAVE POLICY	3,544.50
09/16/2025	GEN	16972	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING 08/01/2025-08/31/2025	67.56
09/16/2025	GEN	16973	149	EMTERRA ENVIRONMENTAL	TS - DUMPSTER & RECYCLING	955.13
09/16/2025	GEN	16974	206	HURON COUNTY ROAD COMMISSION	ROAD MAINTENANCE	10,100.00
09/16/2025	GEN	16975	501	LAKE SIDE LAWN SERVICE	LAWN MOWING 08/05/2025, 08/18/2025, 08/	135.00
09/16/2025	GEN	16976	407	SANDRA POBANZ	HALL CLEANING 09/13/2025	60.00
09/16/2025	GEN	16977	414	SHAY WATER CO	RENTAL - WATER COOLER	11.00
09/16/2025	GEN	16978	451	THUMB OFFICE SUPPLY	TELEPHONE MESSAGE BOOKS (2)	393.94
09/16/2025	GEN	16979	282	LOUIS J. COLLETTA	WEBSITE MAINTENANCE THRU 08/24/2025	123.08
GEN TOTALS:						

Total of 16 Disbursements:

23,249.99