

# Lake Township

## **AGENDA**

October 16, 2025

4:00 P.M.

### **REGULAR MEETING**

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Roll Call

Approval of Meeting Agenda

Approval of September 18, 2025 Minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

#### **Correspondence**

- Caseville Area Fire Protection Association (CAFPFA) Minutes – September
- Building/Zoning Administrator's Report – September
- Building Permit Report – September
- Zoning Permit Report – September
- Planning Commission Unapproved Minutes – September 10, 2025
- October 11, 2025 LandPlan, Inc. Correspondence re: Planned Unit Development (PUD)

#### **Petitions/ Public Comments**

#### **Old Business**

- 2024-25 Audit

#### **New Business**

- Noise Ordinance
- Quarterly Budget Report

#### **Payment of bills**

#### **Public Comments**

#### **Adjournment**

**Lake Township**  
**September 18, 2025**  
**Regular Meeting of the Board of Trustees**  
**Held at Lake Township Hall**  
**4988 W. Kinde Road, Caseville, MI 48725**

**Board of Trustees Meeting Called to Order at 4:00 P.M.**

**Present** – Valerie McCallum, Lisa Clinton, Nicole Collins, Kenny Kapa, Dale Hartsell

Zoning Administrator, Terry Kelly, as well as approximately 5 in-person guests and 11 virtual guests present.

**Agenda** – A motion was offered by Hartsell, supported by Collins, to approve the agenda as prepared. All in favor, motion carried.

**August 14, 2025 Board of Trustee Regular Meeting Minutes** — A motion was offered by Collins, supported by Hartsell, to approve the minutes as presented. All in favor, motion carried.

**Reports –**

**Supervisor** – the Thumb Region Materials Management Planning Committee is holding a meeting in Huron County on October 7, 2025 at 7:00 p.m. at the Expo Center to explain what is going on with the recycling process and anyone can attend.

A few calls have been received regarding gypsy moths being seen on the east and west side of State Park land; McCallum stated anyone interested in scouting for gypsy moths in October and November to get ahold of her and she will advise what to look for.

Regarding the Minutes from last month, a motion was made to pay for the road covers on Gagetown Road; McCallum had mentioned she was advised by the Road Supervisor that the covers needed to be replaced but she hadn't received a response from the Road Commissioner as she was questioning it; McCallum received the response from the Road Commissioner after the meeting and the Township should not be paying for the covers. McCallum requests a Motion to Rescind the Motion made at the August 14, 2025 meeting under **Old Business, Road Work** so that it is officially in the record.

A motion was offered by Collins, supported by Hartsell, to rescind the motion to replace the drain covers on Gagetown Road. All in favor, motion carried.

**Treasurer** – tax collection is going good. Collins wanted to clarify that she collects summer taxes (with applicable interest) until the end of the winter tax collection.

**Clerk** – None

**Trustees** – Trustee Kapa stated the picnic went well; he also stated he would coordinate the picnic next year and it was suggested to him to notify residents in next year's summer tax bill of the 2026 picnic date.

**Correspondence** – Reviewed.

**Petitions/Public Comments** – S. Debaro – we all care about the township and everyone should feel welcome.

**Old Business –**

**Filauro Claim Appeal** – McCallum advised that a proposed settlement letter has been sent to the Township attorney and if the Board wants to discuss the settlement, it can go into closed session if the Board wishes to do so.

Motion by Clinton, supported by Collins to go into a closed session of the Lake Township Board and Zoning Administrator, Terry Kelly, pursuant to Sections 8(1)(e) and (h) of the Open Meetings Act, MCL 15.268(1)(e) and (h), to consult with the Township's attorney regarding settlement strategy in connection with pending litigation matter of Filauro v. Lake Township (Huron County Circuit Court, Case No. 25-106017-AA), and to discuss a privileged and confidential legal opinion from the Township's attorney dated September 15, 2025. All Board members voted aye, zero nays. Motion carried. (*Board members went into closed session at 4:15 p.m.*)

At 4:49 p.m. a motion was offered by Hartsell, supported by Collins, to go back into open session. All in favor, motion carried.

A motion was offered by McCallum, supported by Collins, to direct the Township attorney to proceed in accordance with the discussion in closed session. All in favor, motion carried.

**MCI Citations** – McCallum stated this issue was voted on at last month's meeting to utilize the Huron County Sheriff Department to issue municipal civil citations. Two issues were brought to the Board's attention; 1) Hartsell was not at the meeting and may have some input and, 2) Kapa voted against the motion without reason.

Hartsell advised he does not issue citations; the township has a designated person for that who has law enforcement experience. McCallum stated the Township attorney advised the citation can be mailed but the Court wants proof that the citation was served. Hartsell suggested checking with Caseville to see what they charge. Kapa stated he wasn't aware there was an issue until the day of the meeting and he voted against it because the Township and taxpayers would incur more costs. McCallum advised that by going through the magistrate, the Township would recoup its costs.

**New Business –**

**2024-25 Audit** – McCallum advised that the Michigan Form F-65 will be filed with the State by September 30, 2025 but if the Board wants time to review the Audit, it can be tabled until the next meeting. A motion was offered by Hartsell, supported by Collins, to table the discussion until the next Board meeting. All in favor, motion carried.

**Payment of Bills** – A motion was offered by Hartsell, supported by Collins, to pay monthly bills as presented. All in favor, motion carried.

**Public Comments** – A. Krzeminski – how many violations that would result in MCI citations; has seen about 10 gypsy moths; S. Debaro – meeting time change; K. Kapa – meeting time change; J. Auten-Mozdzen – meeting time change; M. Chasney – record meetings, has trouble hearing (McCallum stated she will look into purchasing microphones for each official to help

with the hearing issue); K. Kapa – correspondence from B. Siver to the Board and newspaper - personal attacks on anyone not acceptable or professional.

**Adjournment** – A motion was offered by Hartsell, supported by Collins, to adjourn. All in favor, motion carried.

Meeting was adjourned at 5:09 P.M.

Respectfully submitted

Lisa Clinton

## TREASURER REPORT OCTOBER 23, 2025

**Independent Bank****General Checking**

\$27,169.87

Receipts for September

13334 TRANSFER STATION	634.00	
13335 SAND BEACH TOWNSHIP training reimburse	84.19	
13336 BUILDING PERMITS	1,012.00	
13337 ZONING	100.00	
13341 TRANSFER STATION	1,225.00	
13342 BUILDING PERMITS	656.00	
13343 ZONING	200.00	
13346 ZONING	150.00	
13347 BUILDING PERMITS	1,135.00	
13348 BUILDING PERMITS	100.00	
13349 TRANSFER STATION	858.00	
13350 GENERAL SAVINGS transfer monthly bills	6,000.00	
13351 ROADS SAVINGS transfer HCRC bill	10,100.00	
13352 BUILDING PERMITS	330.00	
13353 ZONING	100.00	
13354 TRANSFER STATION	210.00	
13356 TRANSFER STATION	443.00	
13357 RANDALL ARMSTEAD foia	7.70	
13359 ZONING	100.00	
13360 BUILDING PERMITS	1,410.20	
13361 ZONING	675.00	
13364 STATE OF MI	192.91	<u>25,723.00</u>

Less Disbursement

Monthly Payout

-36,151.38

Checks in Transit

-4,269.78

Balance on Hand

\$12,471.71

**General Savings**

\$36,135.50

#13338 / 13355 Property Tax

8,334.12

#13330 Interest

11.17

Less

#13350 transfer monthly bills

-6,000.00

Balance on Hand

\$38,480.79

**Savings Roads**

\$106,518.18

#13367 Interest

38.81

Less

#13351 transfer to cover HCRC bill

-10,100.00

Balance on Hand

\$96,456.99

**Savings Gypsy Moth**

\$6,658.90

#13366 Interest

1.68

Balance on Hand

\$6,660.58

**Property Tax**

\$76,592.43

Tax Collected

781,939.97

Less Disbursement

General Savings

-8,334.12

Overpayment

-90.78

Huron County Treasurer

-833,898.79

Balance on Hand

\$16,208.71

TOTAL

\$170,278.78

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			37,948.97
06-11 Month Certificate - 1001	2.96%	02.22.26	133,201.41
TOTAL			\$171,155.38
<b>Frankenmuth Credit Union</b>			
000: Regular Savings			5.00
304: 6 Month Certificate	3.60%	12.04.25	112,630.99
TOTAL			\$112,635.99
<b>Northstar Bank</b>			
Business Money Market General			1,000.00
PF100 0001	4.05%	12.07.25	96,556.87
PF CD 0002	3.95%	11.23.25	116,953.27
TOTAL			\$214,510.14
<b>Bay Port State Bank</b>			
CD : Road Fund	3.08%	02.19.26	106,679.42
CD : General Fund	3.08%	02.19.26	106,679.42
TOTAL			\$213,358.84
<b>Thumb Bank &amp; Trust</b>			
CD : Roads One Fund	4.06%	12.03.25	100,000.00
CD : Roads Two Fund	4.06%	12.03.25	100,000.00
TOTAL			\$200,000.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
10/09/2025	GEN	5(E)	527	ADT SECURITY SERVICES	ADT SECURITY 09/03/2025 - 10/02/2025	34.83
10/09/2025	GEN	6(E)	527	ADT SECURITY SERVICES	ADT SECURITY 10/03/2025 - 11/02/2025	34.83
10/13/2025	GEN	16992				0.00 V
10/13/2025	GEN	16993				0.00 V
10/14/2025	GEN	16994	010	A-JOHNSON PORTABLE TOILETS	PORTABLE TOILET RENTAL - TS	100.00
10/14/2025	GEN	16995	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING 09/01/2025 - 09/30/2025	68.14
10/14/2025	GEN	16996	132	DTE ENERGY	HALL ELECTRICITY 08/27/2025-09/25/2025	70.41
10/14/2025	GEN	16997	149	EMTERRA ENVIRONMENTAL	TS - DUMPSTER & RECYCLING	955.13
10/14/2025	GEN	16998	162	FOSTER SWIFT COLLINS & SMITH PC	AUGUST STMT / PA233 LAWSUIT	13.73
10/14/2025	GEN	16999	199	HURON COUNTY DRAIN COMMISSION	2025 AT LARGE DRAIN ASSESSMENTS	2,620.20
10/14/2025	GEN	17000	211	HURON TILE & SERVICE INC	TS - GAS	22.78
10/14/2025	GEN	17001	501	LAKE SIDE LAWN SERVICE	LAWN CUTTING	135.00
10/14/2025	GEN	17002	268	LANDPLAN, INC.	LAVENDER PUD/MISC ZONING	1,045.00
10/14/2025	GEN	17003	282	LOUIS J. COLLETTA	WEBSITE MAINTENANCE THROUGH 09/24/2025	123.08
10/14/2025	GEN	17004	407	SANDRA POBANZ	HALL CLEANING - 10/13/2025	60.00
10/14/2025	GEN	17005	414	SHAY WATER CO	WATER COOLER RENTAL	11.00
10/14/2025	GEN	17006	451	THUMB OFFICE SUPPLY	STMT #3041-FILE FLDRS, RUBBER BANDS, PA	140.16
10/14/2025	GEN	17007	472	VIEW NEWSPAPER GROUP	08/14/2025 BOT SYNOPSIS & AFFIDAVIT	89.00

GEN TOTALS:

(2 Checks Voided)  
Total of 16 Disbursements:

5,523.29