

# Lake Township

## AGENDA

December 18, 2025

4:00 P.M.

### REGULAR MEETING

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Roll Call

Approval of Meeting Agenda

Approval of November 20, 2025 Minutes

Reports from Board Officers

- Supervisor
- Treasurer
- Clerk
- Trustees

Correspondence

- Building Permit Report – October
- Zoning Permit Report – October
- Planning Commission Minutes – November 12, 2025
- Zoning Board of Appeal Minutes – November 17, 2025
- Huron County Road Commission Progress Billing #6
- Letter dated 11/24/2025 from Comcast
- December 5, 2025 Memo from Board of County Road Commissioners of Huron County re: Annual Meeting

Petitions/ **Public Comments**

Old Business

New Business

- Budget Amendment
- Grants
- Annual Board Appointments
  - Construction Board of Appeals
  - Zoning Board of Appeals (ZBA)
  - Planning Commission (PC)
  - Board of Review (BOR)
- 2026-2027 Fiscal Year Budget Meeting

Payment of bills

**Public Comments**

Adjournment

**Lake Township**  
**November 20, 2025**  
**Regular Meeting of the Board of Trustees**  
**Held at Lake Township Hall**  
**4988 W. Kinde Road, Caseville, MI 48725**

**Board of Trustees Meeting Called to Order at 4:03 P.M. by McCallum.**

**Present** – Valerie McCallum, Nicole Collins, Kenny Kapa, Dale Hartsell, Lisa Clinton

Approximately 7 in-person guests and 10 virtual guests present.

**Agenda** – A motion was offered by Collins, supported by Hartsell, to approve the agenda with the addition of two (2) correspondence; letter dated 11/18/2025 from Comcast, email from B. Siver dated 11/19/2025. All in favor, motion carried.

**October 16, 2025 Board of Trustee Regular Meeting Minutes** – a motion was offered by Collins, supported by Hartsell, to approve the minutes as presented. All in favor, motion carried.

**September 18, 2025 Closed Session Meeting Minutes** – a motion was offered by Hartsell, seconded by Collins, to approve the minutes as presented. All in favor, motion carried.

**Reports –**

**Supervisor** – the township has been notified by the Department of Environment, Great Lakes, and Energy (EGLE) that the program Re-TRAC has been started with transfer stations whereby townships have to file an annual report every year by November 15, which is currently being worked on, to monitor how much trash is going through the transfer station. There is no annual fee at this time because of the size of the transfer station but larger stations have to pay \$750 annually.

**Treasurer** – winter tax bills will be mailed in the near future. Taxpayers who have their mortgage in escrow are the only people who will see a difference; everyone will get a tax bill at the beginning of the tax season whereas previously those with mortgages in escrow were only getting the receipt when payment was received. Everyone will receive a tax bill but the treasurer will continue to provide the mortgage company with the tax bill. Supervisor advised the Winter Newsletter 2025 will be on the back of the tax bill for cost savings.

**Clerk** – Michigan Department of Transportation (MDOT) was contacted regarding the Rock CF Thumb Coast Marathon on November 2, 2025 and the issues with M-25 being closed. MDOT advised this was the first year along M-25 and it is going to be an annual event. MDOT is working to iron out issues that were brought up such as advanced notification, volunteer training. Hartsell stated there were no issues in Port Austin; restaurants were full, lodging was full.

**Trustees** – None

**Correspondence – Reviewed.**

McCallum advised that the Building/Zoning Administrator has been extremely busy with zoning; finding issues that were not previously enforced and he is trying to catch up.

Kapa referenced B. Siver's emails to the Board of Trustees and others and welcomed B. Siver to address his concerns, accusations, allegations, questions to him during public comments.

**Petitions/Public Comments** – J. Mozden- apologized for talking loud; asked if people can review correspondence; in her opinion, the noise ordinance seems to be more subjective; how is verification of noise level proven in a court of law? McCallum advised that correspondence is available. B. Siver – referenced statements made by Kapa regarding lawsuits; Kapa stands by what he said then and now. Unknown in-person guest – does not think noise ordinance is necessary; how will it be enforced?

**Old Business –**

**Noise Ordinance** – After much discussion, a motion to adopt Ordinance No. 2025-02 striking Section 2(21) in its entirety and striking the words *either inside or* in Section 5(d) was offered by Collins, supported by Hartsell. After a roll call vote of four (4) ayes and one (1) nay, **Ordinance No. 2025-02 – An Ordinance To Regulate And Control Noise And Nuisances, Both On Public And Private Property, And To Provide For Penalties For The Violation Of This Ordinance** was adopted.

**Transfer Station Winter Hours** – McCallum stated there was miscommunication on the winter hours; the Board agreed that the Transfer Station will be open on Wednesday and Sunday in November and December and on Sundays only from January through March.

**New Business –**

**Budget Amendment** – The following amendment was presented to the Board:

The Michigan Association of Planning conducted an on-site training program on April 12, 2025. Lake Township invited other municipalities to participate at their expense; the cost of the program was paid by Lake Township and each municipality reimbursed the township for their portion owed which was deposited in the General Fund.

A Motion was offered by Hartsell, supported by Collins, to approve the budget amendment to add \$1,500 to Line 101-702-960-00, Education from the General Fund. All in favor, motion carried.

**Snow Plowing** – A motion was offered by Hartsell, supported by Collins, to approve the proposal from Shoreline Property Maintenance. All in favor, motion carried.

**Tree Trimming** – A motion was offered by Hartsell, supported by Collins, to approve the proposal from Kappen Tree Service. All in favor, motion carried.

**Meeting Start Time** – A motion was offered by Kapa to change the meeting start time beginning January 2026 to 6:00 p.m. After further discussion, Kapa amended his motion to change the meeting start time to 5:00 p.m. beginning January 2026, supported by Hartsell. Two (2) ayes, three (3) nays, motion failed.

**Payment of Bills** – A motion was offered by Hartsell, supported by Collins, to pay monthly bills as presented. All in favor, motion carried.

**Public Comments** – J. Kapa - monthly agenda should include update on new hall; an ordinance for one (1) person is extreme; J. Mozdzen – are complaints kept on file, history behind ordinance creation; McCallum stated history of ordinance is in the Minutes. A. Krzeminski – tired of people who do not know the PUD process slamming the township; Unknown virtual guest – were bids taken for snow plowing and tree removal; McCallum stated the contractors have done work for the township in the past. M. Chasney – why new hall is not being built and will grants pay for new hall. McCallum advised the cost of construction is high; money is being set aside; the township will apply for USDA low interest loans and any grants that are available when the time comes for this project.

**Adjournment** – A motion was offered by Collins, supported by Hartsell, to adjourn. All in favor, motion carried.

Meeting was adjourned at 5:06 P.M.

Respectfully submitted

Lisa Clinton

# TREASURER REPORT DECEMBER 18, 2025

## Independent Bank

### General Checking

\$15,748.94

Receipts for November

13381 TRANSFER STATION	853.00	
13383 AF GROUP dividend	237.45	
13384 ZONING	100.00	
13385 ZONING	300.00	
13386 BUILDING PERMITS	575.00	
13388 TRANSFER STATION	186.00	
13389 ZONING	75.00	
13393 TRANSFER STATION	277.00	
13394 ZONING	700.00	
13395 BUILDING PERMITS	100.00	
13396 COMCAST franchise fee	6,387.77	
13397 FOIA	18.30	
13398 ZONING	775.00	
13399 BUILDING PERMITS	430.00	
13401 GENERAL SAVINGS transfer monthly bills	18,000.00	
13402 ROADS SAVINGS transfer HCRC 4 & 5	5,059.58	
13403 TRANSFER STATION	291.00	
13404 ZONING	100.00	
13405 BUILDING PERMITS	256.00	<u>34,721.10</u>

Less Disbursement

Monthly Payout -19,183.75

Checks in Transit -19,709.59

Balance on Hand \$11,576.70

### General Savings

\$18,756.19

#13387 / 13392 Property Tax 86.96

Less

#13401 transfer monthly bills -18,000.00

Balance on Hand \$843.15

### Savings Roads

\$96,456.99

Less

#13402 transfer HCRC bill 4 & 5 -5,059.58

Balance on Hand \$91,397.41

### Savings Gypsy Moth

\$6,660.58

Balance on Hand \$6,660.58

### Property Tax

\$7,352.95

Tax Collected 13,296.07

Less Disbursement

Overpayment -16.00

General Savings -86.96

Huron County Treasurer -8,891.24

Checks in Transit -8,604.18

Balance on Hand \$3,050.64

TOTAL \$113,528.48

Team One Credit Union		Maturity Date	
Business Savings - 0030			5.00
Capital Improvement Fund -MMK-0071			38,020.48
06-11 Month Certificate - 1001	2.96%	02.22.26	134,269.08
TOTAL			\$172,294.56
<b>Frankenmuth Credit Union</b>			
000: Regular Savings			5.00
304: 6 Month Certificate	3.20%	01.11.27	112,630.99
TOTAL			\$112,635.99
<b>Northstar Bank</b>			
Business Money Market General			1,000.00
PF100 0001	3.55%	12.07.26	96,556.87
PF CD 0002	3.55%	11.23.26	116,953.27
TOTAL			\$214,510.14
<b>Bay Port State Bank</b>			
CD : Road Fund	3.08%	02.19.26	106,679.42
CD : General Fund	3.08%	02.19.26	106,679.42
TOTAL			\$213,358.84
<b>Thumb Bank &amp; Trust</b>			
CD : Roads One Fund	2.75%	06.08.26	102,015.53
CD : Roads Two Fund	2.75%	06.08.26	102,015.53
TOTAL			\$204,031.06

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CASH CHECKING - IND						
12/02/2025	GEN	17048	132	DTE ENERGY	HALL ELECTRICITY 10/25/2025 - 11/24/202	224.32
12/17/2025	GEN	17049	010	A-JOHNSON PORTABLE TOILETS	NOVEMBER RENTAL TRANSFER STATION	100.00
12/17/2025	GEN	17050	034	BLOOM SLUGGETT, PC	DRIFTWOOD, FILAURO, LEARMAN	2,261.00
12/17/2025	GEN	17051	117	DETROIT EDISON - STREET LIGHTING	STREET LIGHTING 11012025 - 11302025	69.73
12/17/2025	GEN	17052	149	EMTERRA ENVIRONMENTAL	RECYCLE - 12012025 - 12312025	236.19
12/17/2025	GEN	17053	206	HURON COUNTY ROAD COMMISSION	VARIOUS ROADS - GRAVEL PATCHING	1,383.55
12/17/2025	GEN	17054	516	KAPPEN TREE SERVICE	TREE TRIMMING/CLEANUP @ HALL	275.00
12/17/2025	GEN	17055	268	LANDPLAN, INC.	DRIFTWOOD REVIEW	1,100.00
12/17/2025	GEN	17056	282	LOUIS J. COLLETTA	WEBSITE MAINTENANCE THRU 11/24/2025	123.08
12/17/2025	GEN	17057	407	SANDRA POBANZ	DECEMBER 2025 HALL CLEANING	60.00
12/17/2025	GEN	17058	414	SHAY WATER CO	COOLER RENTAL & WATER DELIVERY	28.00
12/17/2025	GEN	17059	451	THUMB OFFICE SUPPLY	CASE PAPER	65.00
12/17/2025	GEN	17060	472	VIEW NEWSPAPER GROUP	O'DELL PUBLICATION	56.00

GEN TOTALS:

Total of 13 Disbursements:

5,981.87